



# Anston Greenlands Primary School

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Dear parents and carers,

Good afternoon; I hope you are well. I am writing to outline the arrangements for school reopening to all children in September.

The first day for all children from Y1 to Y6 will be **Wednesday 2<sup>nd</sup> September**.

As you know, the government have asked us to make a number of changes to our normal routines. In order to do this, we have written a thorough risk assessment; if you would like to read this, it is available on the main page of the school website. It would be very useful if you could talk to your child about these changes over the summer so that they are prepared for things to be different when they come back to school.

## Drop off and pick up

For the first term, parents of children in Y4 – Y6 will not be able to come onto the school site. If your child is in one of these year groups, please drop them off at the gate listed below. Please rest assured that staff will be on hand to welcome your child on the first day back.

Parents of children in FS2 – Y3 will be able to enter the site, but not the school building. Please drop your child off in the area listed below. We ask that only one adult per child enters the site. Children will be expected to line up with their parents behind lines 2m apart before morning drop-off. Children will then enter one at a time. Please note that there will be no opportunity to speak to staff at this point; we ask for all communication to take place via telephone calls or emails.

We would like to ask parents not to congregate near the school gates or classroom doors / windows. 2m distance markers will be provided to help with queuing at drop off and pick up.

Although this will all be very different to many children and parents, we now have several weeks of experience working in this way and we have been extremely impressed by the children's ability to adapt to their 'new normal'.

Wrens (FS2)      Drop off 8.40-8.50 at the gate outside Wrens' classroom  
Pick up 2.45-2.55 at the gate outside Wrens' classroom  
*There are additional arrangements in place for our new starters – these have been shared separately.*



Robins (Y1)	Drop off 9.00-9.10 outside Robins' classroom Pick up 3.05-3.15 outside Robins' classroom
Chaffinches (Y2)	Drop off 8.50-9.00 outside Chaffinches' classroom Pick up 2.55-3.05 outside Chaffinches' classroom
Merlins (Y3)	Drop off 9.00-9.10 outside Merlins' classroom Pick up 3.05-3.15 outside Merlins' classroom
Ospreys (Y4)	Drop off 8.40-8.50 at the pedestrian gate outside the office Pick up 2.45-2.55 at the pedestrian gate outside the office
Golden Eagles (Y5)	Drop off 9.00-9.10 at the pedestrian gate outside the office Pick up 3.05-3.15 at the pedestrian gate outside the office
Snowy Owls (Y6)	Drop off 8.50-9.00 outside the main reception gate Pick up 2.55-3.05 outside the main reception gate

### How will the school day work?

- Children should wear school uniform as normal. However, our rules around this will be relaxed for the first few weeks of school to allow for any difficulties getting new uniform. Face masks should not be worn on school premises.
- The children will be in their usual full class groups. However, these will operate as 'bubbles'. This means that the children will not be allowed to mix with children from other classes. The expectations around social distancing will vary between age groups; however, in spite of the plans in place, it is not realistic to expect a high degree of distancing within any classrooms. If you would like to read more about this, the plans are detailed from page 6 of the risk assessment.
- Occasionally, two classes maybe in the hall at the same time; where this is the case, there will be an appropriate distance between the two groups.
- In line with government guidance, staff can work across more than one bubble; however, we intend to limit this to a maximum of two groups unless absolutely necessary. I will see all the children; however I will maintain appropriate distance.
- Children will be asked to wash their hands regularly.
- Tissues will be available in all classrooms – children will be asked to use these if they need to cough or sneeze and to throw used tissues away immediately.
- There will be an enhanced cleaning schedule in place through school.
- We will have PE lessons and children will still get changed for these. PE activities will be altered in line with government guidance, to reduce the likelihood of physical contact. We will be outside for PE as much as possible, so please make sure PE kits include a warmer option (e.g. tracksuit).
- Break times and lunch times will be different. Timings will be staggered and children will have to stay within their bubbles for lunch. There will be a full menu selection available; however, rather than queuing up and choosing each item from the service hatch, children will be provided with a ready-plated meal.
- There will be no tuck shop available during this period. We request that children bring a healthy snack from home, to be eaten during morning break.
- The classrooms will look different – some toys, cushions and 3D displays etc. will have been removed in order to make cleaning easier. Some tables may have been removed.

Where children are seated at tables, these will be placed in rows facing forward.

- Each class will have its own cloakroom. Where classes have previously shared cloakrooms, we have rearranged them so this is no longer the case.
- Children should limit the amount of equipment they bring into school each day to essentials such as lunch boxes, hats, coats and books. Please ensure that children come with a labelled, filled water bottle. Bags are allowed. PE kits should generally be left in school for the half term. Children will not be able to bring mobile phones into school. We will be outside for playtimes in all but the very worst weather, so please ensure that children have waterproof coats with hoods.
- Activities in which paired classes work together and older children support younger children – e.g. in the role of ‘infant helpers’ or ‘student leaders’ will be adjusted or suspended. The infant nativity and Christmas coffee morning will not take place. Please rest assured that we will still be providing a rich, exciting curriculum and we will be involving families as much as possible through website posts etc.
- Extra-curricular clubs will be suspended.

## Breakfast and After School Club

We will be offering a Breakfast and After School Club provision in the new term; however, spaces will be strictly limited to ten places initially, as we have a duty to keep children from different bubbles separate. This will also mean that club works differently; when indoors, the children will be seated at distanced tables. They will be encouraged to choose an activity to complete independently in this space; they will also eat at this table.

Because of the severe limitations on club, we are asking that parents book at least a week in advance and **only use the provision if it is absolutely needed**. We are expecting that we may have to disappoint some parents and would like the spaces to be available for those who most desperately need it. We appreciate your support in this.

## What if anyone becomes ill?

*The following is taken directly from the government’s guidance for schools:*

- If anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they will be sent home and advised to follow ‘stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection’, which sets out that they must self-isolate for at least 7 days and should arrange to have a test to see if they have coronavirus (COVID-19).
- School will ensure that staff members and parents/carers understand that they will need to be ready and willing to:
  - Book a test if they are displaying symptoms. Staff and pupils must not come into the school if they have symptoms, and must be sent home to self-isolate if they develop them in school. All children can be tested, including children under 5, but children aged 11 and under will need to be helped by their parents/carers if using a home testing kit. If appropriate, school will support staff and parents/carers in booking a test.
  - Provide details of anyone they have been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by NHS Test & Trace
  - Self-isolate if they have been in close contact with someone who develops coronavirus (COVID-19) symptoms or someone who tests positive for coronavirus (COVID-19)



Finally, I would like to reassure you that a great deal of time and effort has been put into making sure we are ready for the children's arrival in September, and that there will be yet more work done to this end over the summer. I know that many of you will feel anxious about your children's return to school but I will say once again that our number one priority in the autumn will be their wellbeing. There may be some changes in place, but I have every faith in our team and I can guarantee you that Greenlands will be as nurturing an environment as it always is. Your children are in safe hands.

If you need to clarify anything in this letter, please email at [contact@greenlandsprimary.org](mailto:contact@greenlandsprimary.org) and we will do our best to answer any questions.

Many thanks,



Mr A Wirth  
Headteacher

